

SummerGATE 2019 at Lawton

Dear Parent and Student,

Please take a few moments to read the following information about SummerGATE.

The First Day of SummerGATE When the 9:00 bell sounds, students entering grades K - 5 assemble on the Yard where each teacher has class roll. Our staff will help each student find his or her class. To reach the yard, enter through the gates on 30th Avenue, between Kirkham and Lawton. Please do not leave your car in the driveways of our neighbors. Our staff will be available at the 30th Avenue gate to help facilitate drop off.

Students entering grades 6 - 8 go directly to their first class of the day when the 9:00 bell sounds. *Please bring the enclosed schedule for room numbers.*

Lunch Morning classes end at 12:30 PM. Students enrolled in Afternoon classes have a 30-minute lunch break. *Please pack a lunch* for your child, as there is no food service at the school. **~~If your child is not enrolled in Afternoon classes, please pick him/her up promptly at 12:30 PM from the 30th Avenue Gate to the school yard.~~**

Afternoon Classes Afternoon classes run from 1:00 - 4:30 PM. When the 1:00 bell sounds, students in grades K - 5 meet teachers on the yard. Grades 6, 7, & 8 go directly to their 1:00 class.

Drop-off and Pick-up of Children If your child is enrolled in Before-Care Activities, please drop him/her off at the 30th Ave. entrance to the yard (between Kirkham & Lawton). Students should report to Bungalow 2-BB. Before-Care opens at 7:00 AM. Unless you are registered for Before-Care, *please arrange for your child to arrive at Lawton no earlier than 8:45 AM.* Late arrivals please report to the office. (Entrance is on 31st Ave.) When picking up your child at or before 4:30 PM, please use the **sign out sheets located near the 30th Avenue Gate.** For the safety of your child, all students must be signed out daily by the parent or authorized person. After 4:30 PM, sign-out is in Bungalow 2-BB. Late Pick-up (after 6:00 PM) *is also at the gate on 30th Ave. between Kirkham & Lawton.*

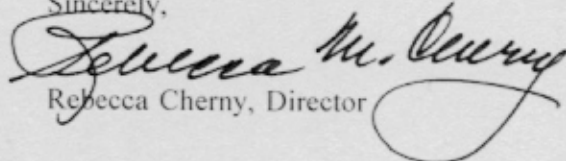
Campus Security For the safety of students and staff, all doors and gates are locked from 9:15 AM- 12:15 and again from 1:15 to 4:30. If you need to enter the school and find the gates and doors locked, please call our phone: (415) 240-1968. We will help you right away. Please *do not* feel free to walk about the building once you have been admitted. Report to our office area. Staff will help you find your youngster.

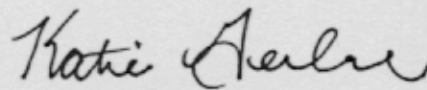
Student Behavior Experience has shown us that students who register for summer classes want to study and learn. Because our students are highly motivated, behavior problems are rare. We do not have the facilities or personnel to deal with students who do not want to learn. Therefore, disruptive behavior will not be tolerated.

SummerGATE Phone Numbers Our SummerGATE phone number on-site at Lawton is (415) 240-1968. Please do not call the main office at Lawton to reach us. The staff at Lawton has no information about SummerGATE. Our business office phone number is (415) 753-2966. Please use this number for calls before SummerGATE begins, or to reach us on business details.

We look forward to working with you this summer.

Sincerely,


Rebecca Cherny, Director



Katie Gerber, Associate Director

Important SummerGATE numbers:

SummerGATE at Lawton: 240-1968

SummerGATE Office: (24-hr tape): 753-2966
